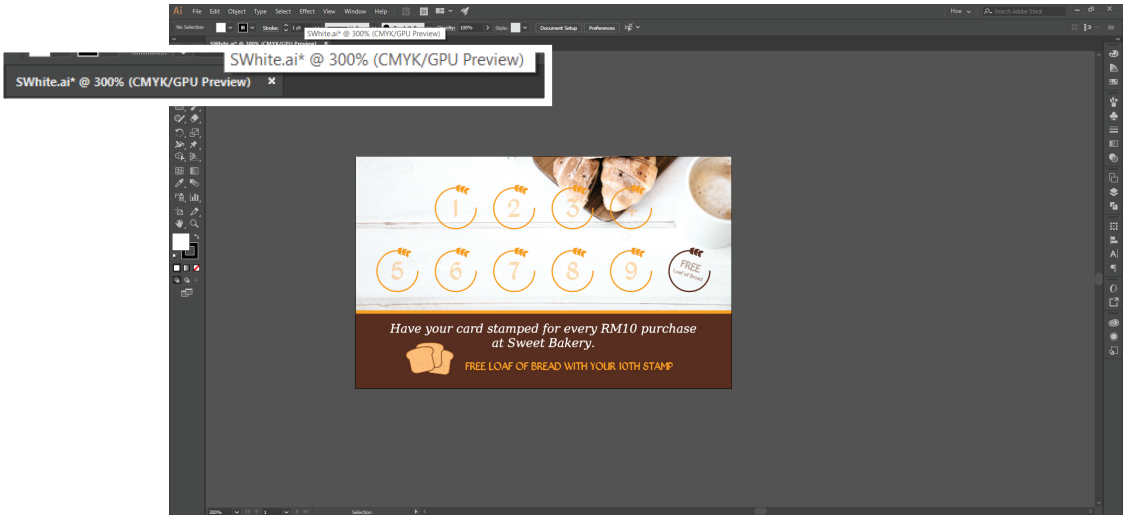
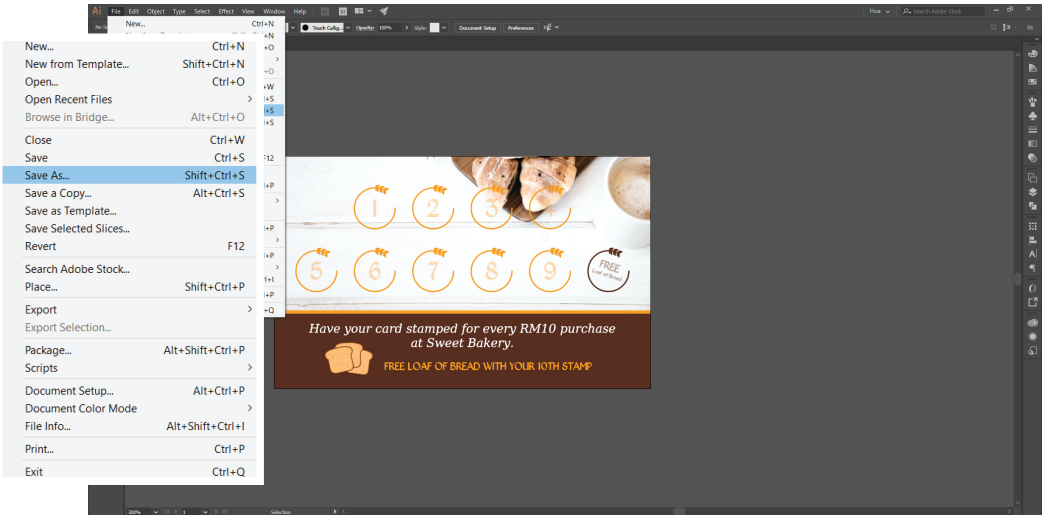
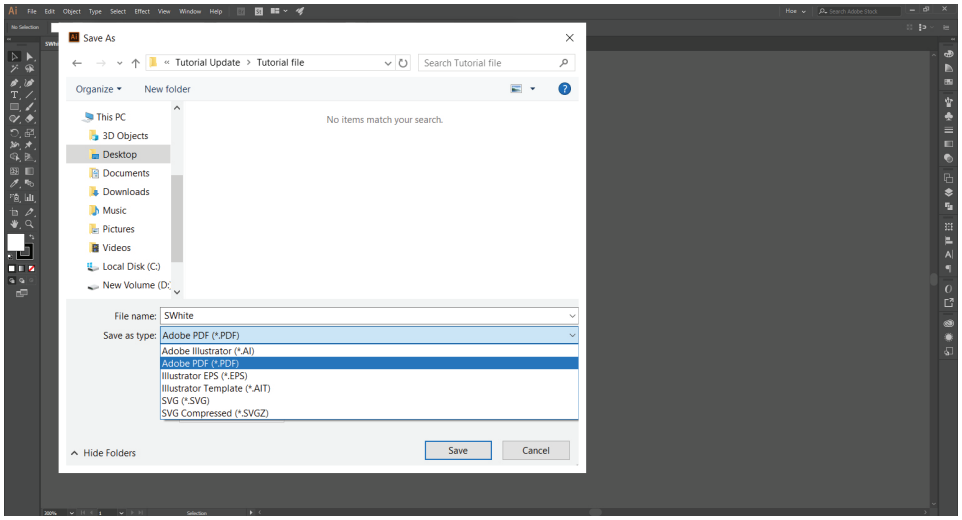
Step 1 : Ensure the artwork in CMYK color mode



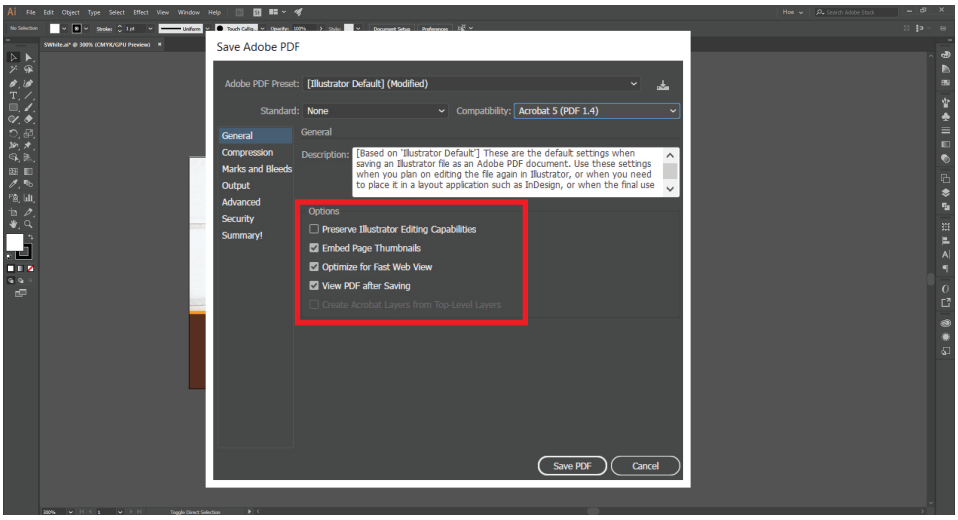
Step 2 : Click on File > Save As



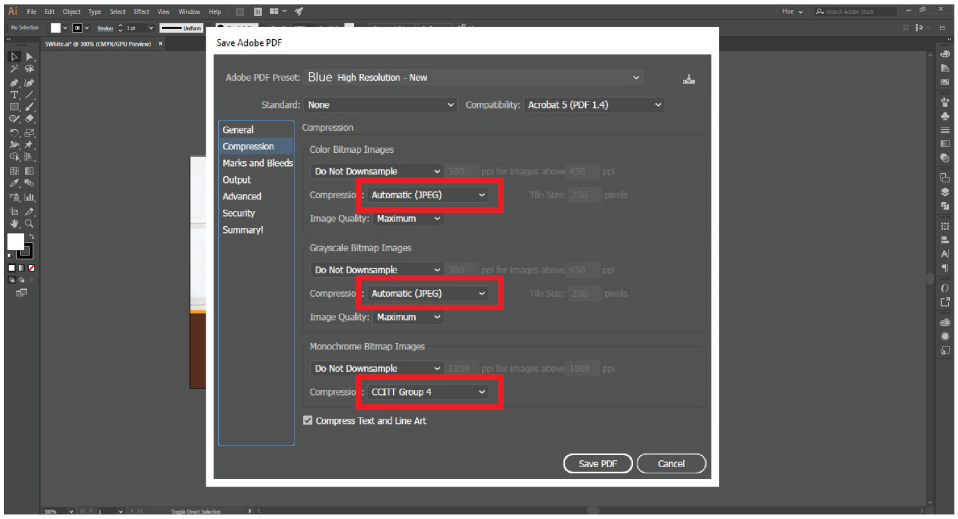
Step 3 : Select “Adobe PDF (*.PDF)” from Save as type drop-down menu



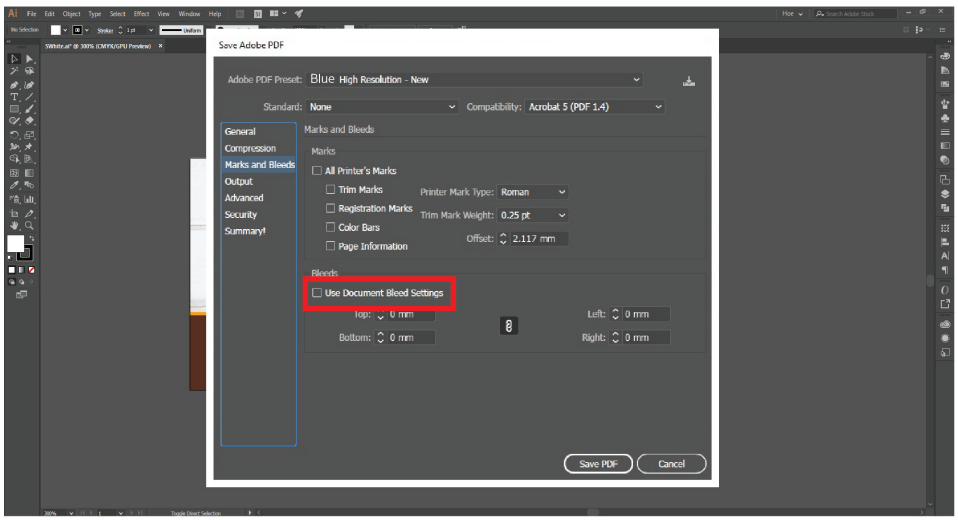
Step 4 : A “Save Adobe PDF” dialog box will now open. Select “General”, please tick the following setting



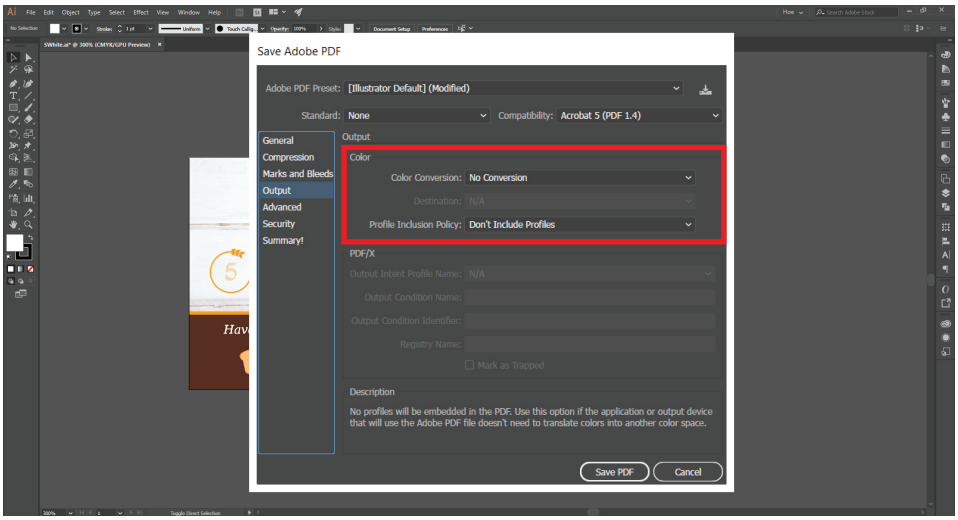
Step 5 : Under “Compression”, please specific the following setting



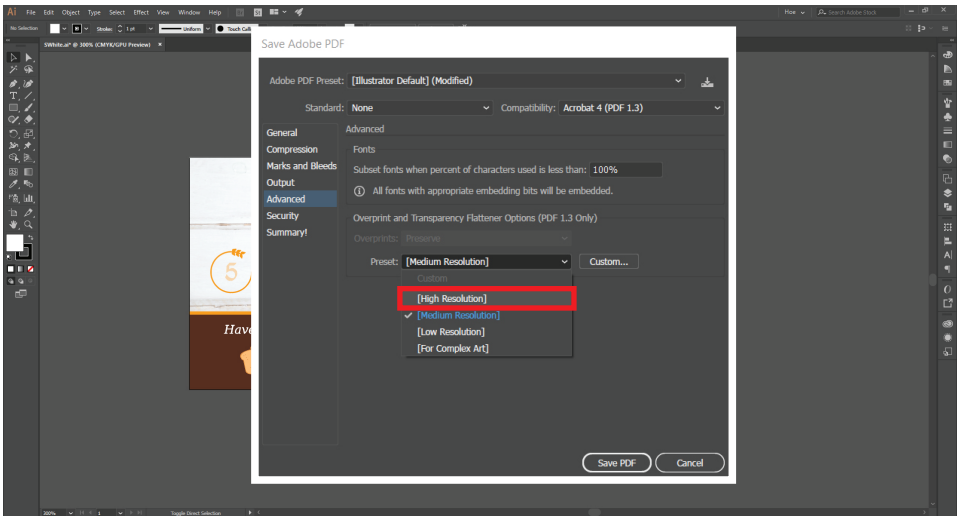
Step 6 : Under “Marks and bleeds”, please specific the following setting



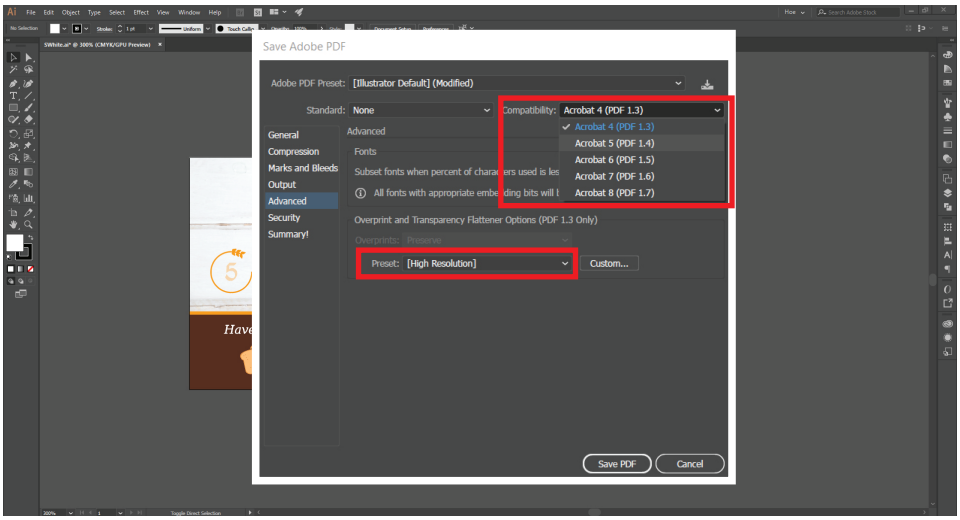
Step 7 : Under “Output”, select “No conversion” from Color Conversion drop-down menu; Select “Don’t include profile” from Profile Inclusion Policy drop-down list



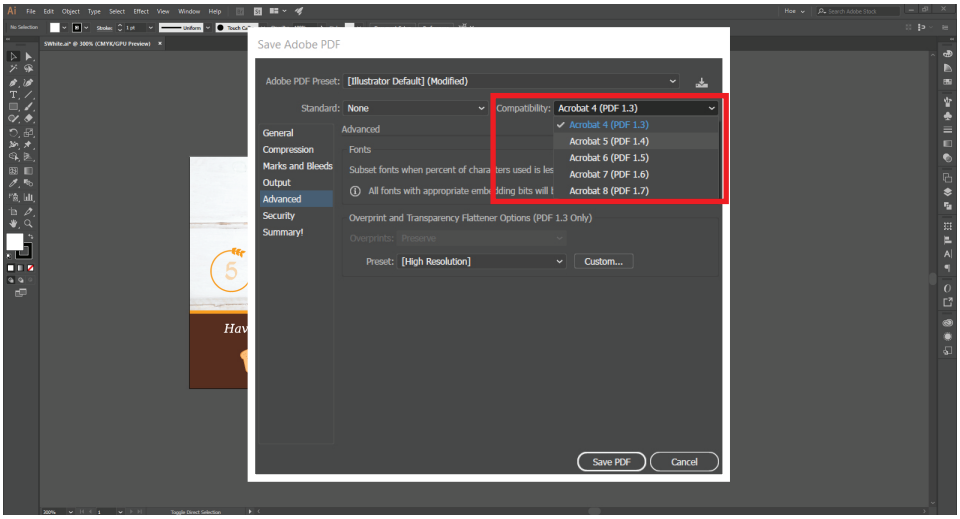
Step 8 : Please set to below setting to “High Resolution”



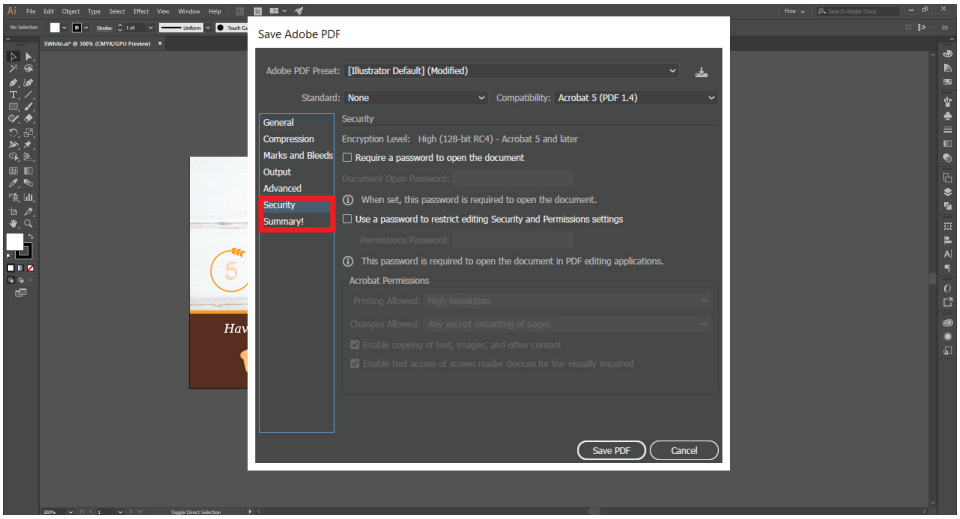
Step 9 : Change the Compatibility drop-down menu option until Present drop-down menu is “High Resolution (active)”



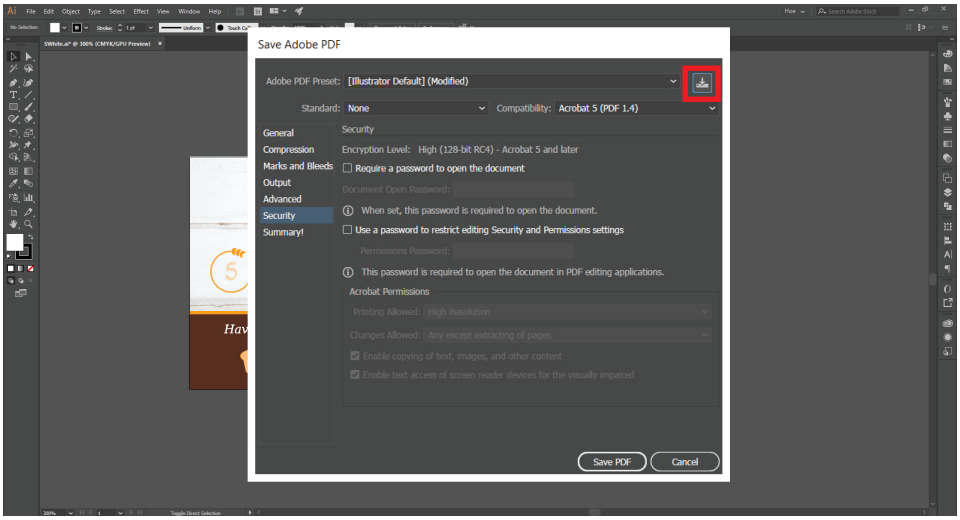
Step 10 : Select “Acrobat 5 (PDF1.4)” from compatibility drop-down menu



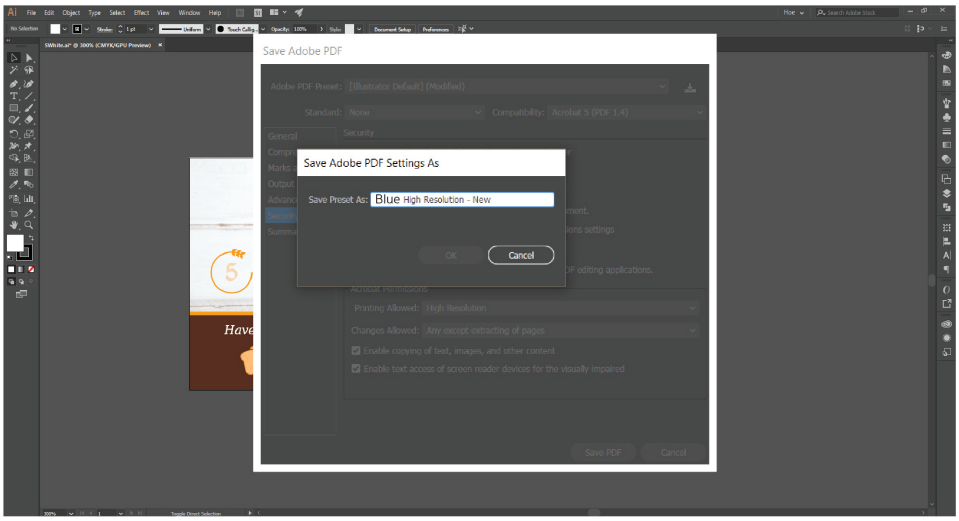
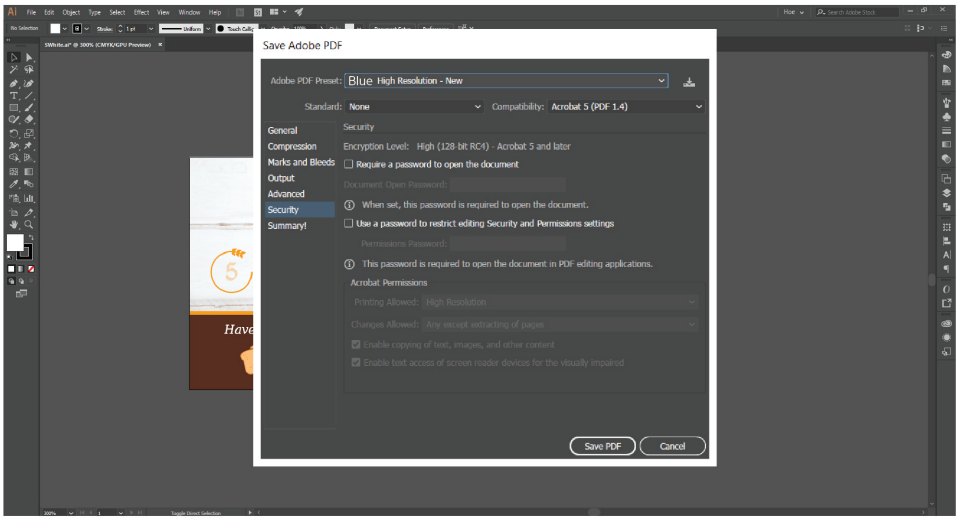
Step 11 : Under “Security” and “Summary”, no changes for the following setting



Step 12 : Click on “Save Adobe PDF Setting As” button



Step 13 : Type your preferred name in “Save Present As” text box



Step 14 : After Save Preset As, it will be added automatically in Preset Menu. Choose this preset always when saving PDF. Click Save PDF